

## **ADOPTION PETITION EXHIBIT CHECKLIST**

The following documents shall accompany the Petition for Adoption as exhibits pursuant to Maryland Rule 9-103:

CASE NO: \_\_\_\_\_

DATE: \_\_\_\_\_

Independent Adoption       Agency Adoption

Home Study Attached

Investigation ordered by order of court

Order Waiving Investigation

- Certified copy of Birth Certificate or “proof of live birth” of the person to be adopted.
  - Translated Birth Certificate and Translator Affidavit in instances of foreign births.
- Certified copy of Marriage Certificate.
- Certified copy of Judgments of Divorce.
- Certified copy of Death certificate of a person whose consent would be required if that person were living
- A certified copy of all orders concerning temporary custody or guardianship of the person to be adopted.
- A document evidencing the annual income of each petitioner.
- All consents to the adoption.
  - A copy of any written statement by the consenting person indicating a desire to revoke the consent, if applicable.
- Attached affidavit of each petitioner and/or biological parent that has not yet consented describing the attempts to identify/locate that parent.
  - Motion for alternate service.
  - A proposed order, publication notice pursuant to Code, Family Law Article 5-3B-15(f).
- Proof of foreign adoption, guardianship or relinquishment of parental rights.
  - Translated Document and Translator Affidavit

- A certification that the judgment was granted in compliance with the foreign jurisdiction's laws.
- Any agreement between a parent of the person to be adopted and a petitioner relating to the adoption.
- Interstate Compact on the Placement of Children approval forms, applicable to adoptions involving Agencies.
- Brief statement of the health of each petitioner signed by a physician or other health care professional.
- Brief statement of the health of the adoptee signed by a physician or other health care professional.
- Accounting of all payments and disbursements of any money or item of value made by or on behalf of each petitioner in connection with the adoption.
- Any required affidavits of attorneys.
- Notice of filing prescribed by Code, Family Law Article 5-3B-14 in Independent Adoptions and 5-3A-30 in Adoptions involving Private Agencies. (Received from Adoption Clerk's Office).
- Affidavit of reasonable efforts to compile and make available to a prospective adoptive parent all the prospective adoptee's and prospective adoptee's parents' medical and mental health records.
- Proposed order of judgment.