



THE CIRCUIT COURT FOR PRINCE GEORGE'S COUNTY, MARYLAND
OFFICE OF THE COURT REPORTERS

Location: Room D3002, Courthouse, 14735 Main Street
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CD ORDER FORM
(Please Print / Type)

OFFICIAL CD(S) GENERATED FROM THE ORIGINAL MASTER RECORDING(S) MUST BE PRODUCED IN COMPLIANCE WITH MARYLAND RULES AND ARE FOR LISTENING PURPOSES ONLY. ANY / ALL DUPLICATION AND / OR BROADCAST IS STRICTLY PROHIBITED. AUDIO CD(S) MAY NOT BE USED IN COURT WITHOUT A TRANSCRIPT. TRANSCRIPTS MAY NOT BE PRODUCED USING CD(S). PLEASE CONTACT THE OFFICE OF THE COURT REPORTERS FOR ALL TRANSCRIPT REQUESTS.

PAYMENT BY CASH, CHECK, OR MONEY ORDER PAYABLE TO PRINCE GEORGE'S COUNTY, MARYLAND, OR ACREDIT CARD RECEIPT, AND THIS COMPLETED CD ORDER FORM MUST BE RECEIVED BY THE OFFICE OF THE COURT REPORTERS PRIOR TO RECEIPT OF ANY CD(S). COMPLETED ORDERS LEFT IN THIS OFFICE LONGER THAN 30 DAYS WILL BE DESTROYED AND PAYMENT WILL BE FORFEITED.

FOR CREDIT CARD PAYMENT ONLINE GO TO WWW.PRINCEGEORGESCOUNTYMD.GOV AT THE SEARCH BOX AT THE CENTER OF THE PAGE TYPE AND SELECT "ONLINE PAYMENT". SCROLL DOWN TO "PAYMENT SERVICES". SCROLL DOWN TO "FAMILY SERVICES PAYMENTS". COMPLETE ALL REQUESTED MANDATORY DATA. AT "2 - ENTER YOUR PAYMENT INFORMATION / SELECT TYPE OF PAYMENT" CHECK "OTHER" AND ENTER THE "TOTAL AMOUNT". AT "CASE ID" ENTER THE CASE NUMBER. AT PARTY ID ENTER "PLAINTIFF" OR "DEFENDANT". CLICK ON "PROCEED" AND COMPLETE PAYMENT INFORMATION.

CASE NUMBER _____ CASE NAME _____

DATE OF PROCEEDINGS _____ JUDGE _____ AUDIO COURTROOM NUMBER _____

ORDERED BY _____

ADDRESS _____ CONTACT INFORMATION _____
Telephone _____
Mobile _____
Fax _____
Email _____

CONTACT INFORMATION Will call for pick up _____ Mail CD _____

(ONE HEARING DATE / CD, \$20.00 / CD.) TOTAL AMOUNT DUE = _____

SIGNATURE OF THE ORDERING PARTY AGREEING TO THE ABOVE STATED TERMS _____ DATE _____
(3/2/17)

FOR OFFICE USE
METHOD OF PAYMENT – Cash _____ Check _____ Credit Card _____
Date Notified for Pick up _____ Date Picked up _____ Date Mailed _____